



SSAS

Small Self-Administered Scheme

SCHEDULE OF FEES for a SSAS



This schedule is a guide to the fees charged by DP Administration Ltd for setting up and operating a SSAS.



SSAS – Schedule of Fees

About our Fees

This schedule sets out our fees for setting up and operating a SSAS with DP Administration Ltd. It is designed to help you understand the costs that you may incur, and to enable you to compare those costs to the costs of other pension products. You should read it in conjunction with:

- SSAS Members Guide
- SSAS Application Form
- SSAS Member Form

We will issue you with an invoice for each fee that we charge. You will then have the option to settle the fee from the principal employer or deduct the fee from your SSAS bank account. All of our fees are subject to VAT in addition.

First Year Annual Fee

DESCRIPTION OF FEE	FEE	TYPE	NOTES
New SSAS Set Up Fee	£1,500	initial	The fee covers the establishment of the SSAS and the first year's administration cost.
Takeover SSAS Fee	0.25% of fund value	per annum	The fee is subject to a minimum fee of £1,200 and a maximum fee of £2,995 calculated using the fund value on the date of the takeover.

Notes on our First Year Annual Fees

The above Annual Fees cover all operating services of running a SSAS for the first year.

Second Year Annual Fee and Subsequent Years

DESCRIPTION OF FEE	FEE	TYPE	NOTES
SSAS Annual Fee	0.25% of fund value	per annum	The fee is subject to a minimum fee of £1,200 and a maximum fee of £2,995 calculated on the first day of the scheme year.

Notes on our Annual Fees

The Annual Fee covers all operating services of running a SSAS.

The Annual Fee will be reviewed each year.



SSAS – Schedule of Fees

Notes on our fees

1. The charges shown above cover all the work we would expect to make under normal circumstances over the scheme year. This includes all reporting requirements transactions and investments undertaken over the year.
 2. Our initial set-up fees will be charged when your SSAS has been established.
 3. Regular fees are charged annually in advance.
 4. There may be additional one-off charges for unusual events but fees for these will be agreed in advance.
 5. Fees are due to DP Administration Ltd and can be payable from your SSAS or the Principal Employer.
 6. We may amend or increase our fees from time to time. Where this is the case, we will inform you prior to the amendment or increase.
 7. There may also be other external costs from investments such as Stamp Duty Land Tax, surveyor fees and other disbursement costs.
 8. All our fees are subject to VAT in addition (currently 20%).
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DP Administration Ltd is registered in England at Bridewell House, Bridewell Lane, Tenterden, Kent TN30 6FA. Registered No. 4622475.

Phone: 01580 762 555.
Fax: 01580 766 444.
Email: enquiries@dapco.co.uk.
Website: www.dapco.co.uk

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